

HOW TO APPLY FOR

Registration under scheme for assistance
for Plastic Industries

Industries Commissionerate

USER MANUAL

Government of Gujarat



सत्यमेव जयते

Government of Gujarat



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Process	Process Flow			
	Step 1	Step 2	Step 3	Step 4
Registration	■			
Sanction of Plastic Interest Subsidy		■		
Provisional Eligibility Certificate for VAT/SGST		■		
Final Eligibility Certificate for VAT/SGST			■	
Claim of Interest Subsidy			■	
Claim of VAT/SGST			■	



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-1:

When you open the website www.ifp.gujarat.gov.in, Homepage (as shown in Figure1) would appear.

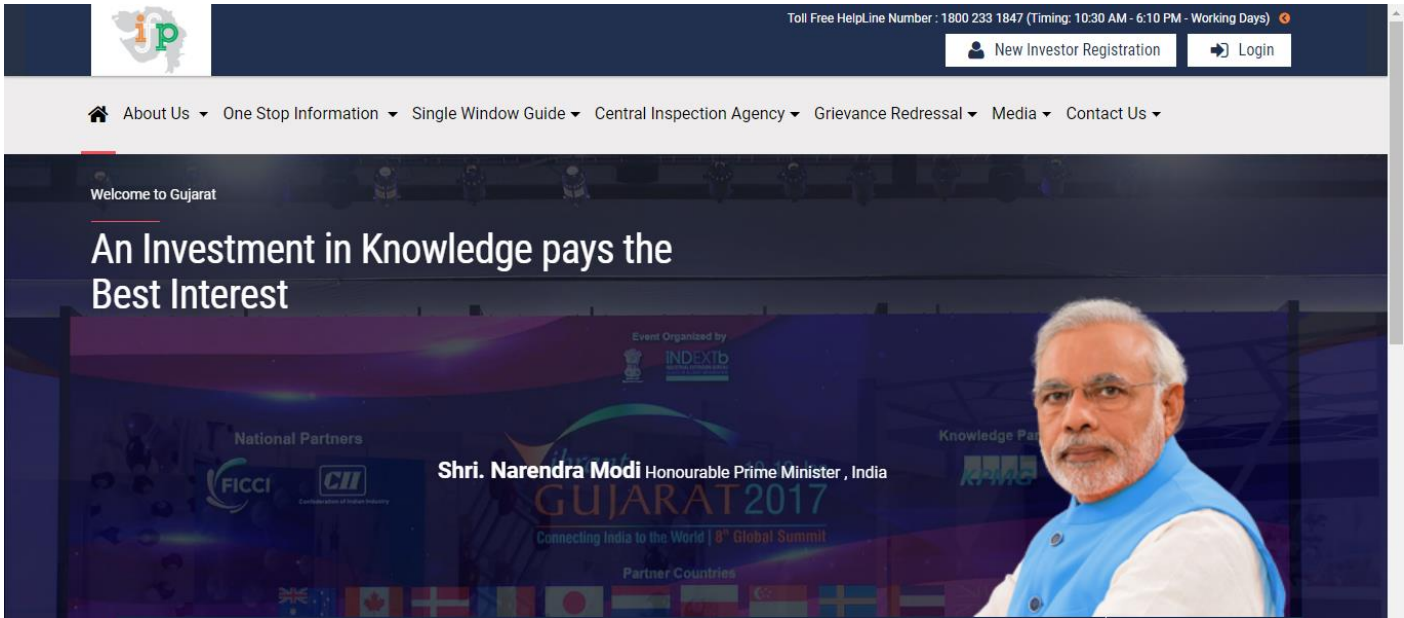


Figure 1: Home Page

Step-2:

Click on 'Login' (as shown in Figure 2) in the below shown figure to proceed further with User Name and Password Credentials and the Captcha code shown on the screen. Click on 'Login' to login to the portal.

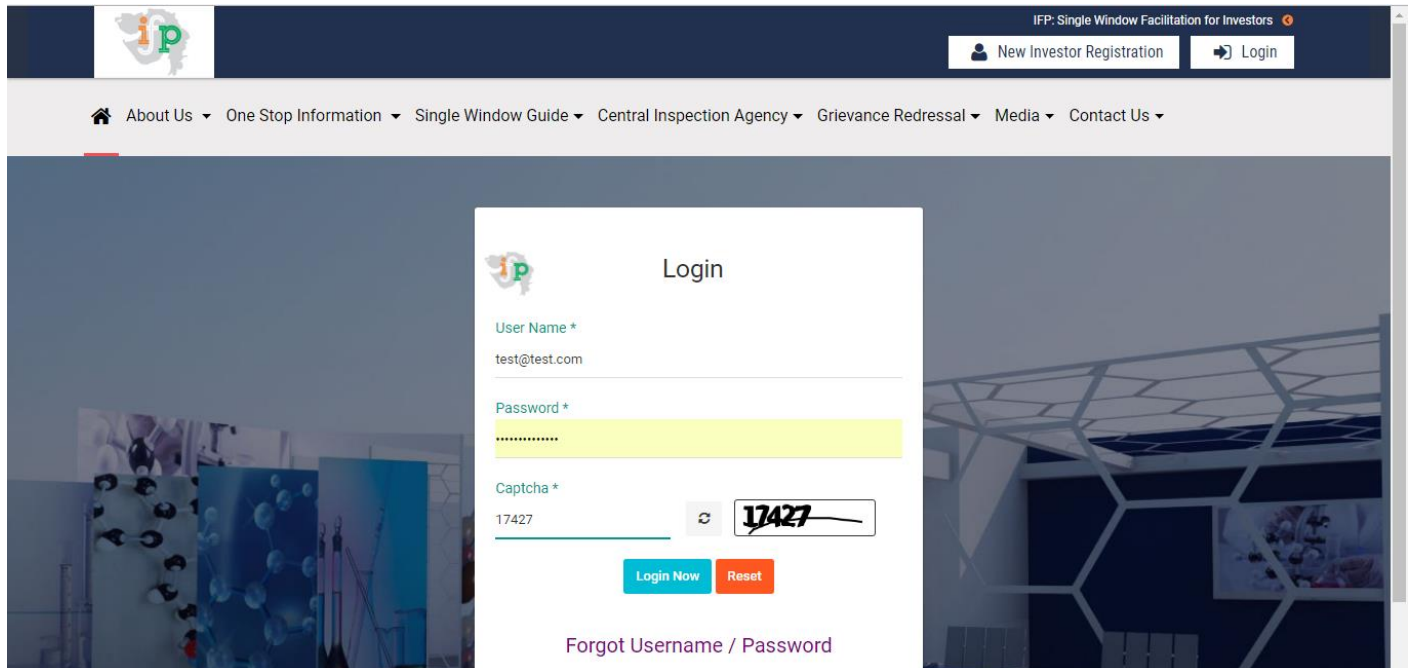


Figure 2: Login



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-3:

As shown in Figure 3, once you logged in into the portal, you will see a Dashboard on your screen where you will see a status summary of your application. New Users will see NIL as they have not applied any applications in portal

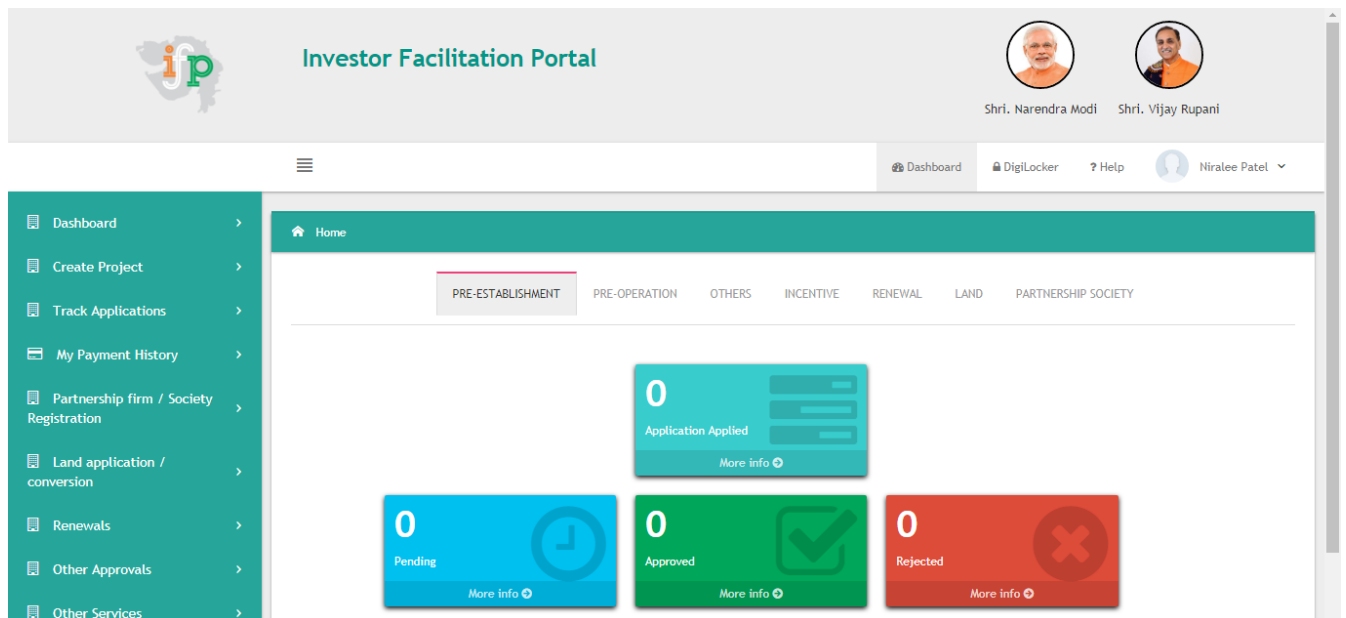


Figure 3: Dashboard

Step-4:

Click on Incentive and Select “Common incentive Form”

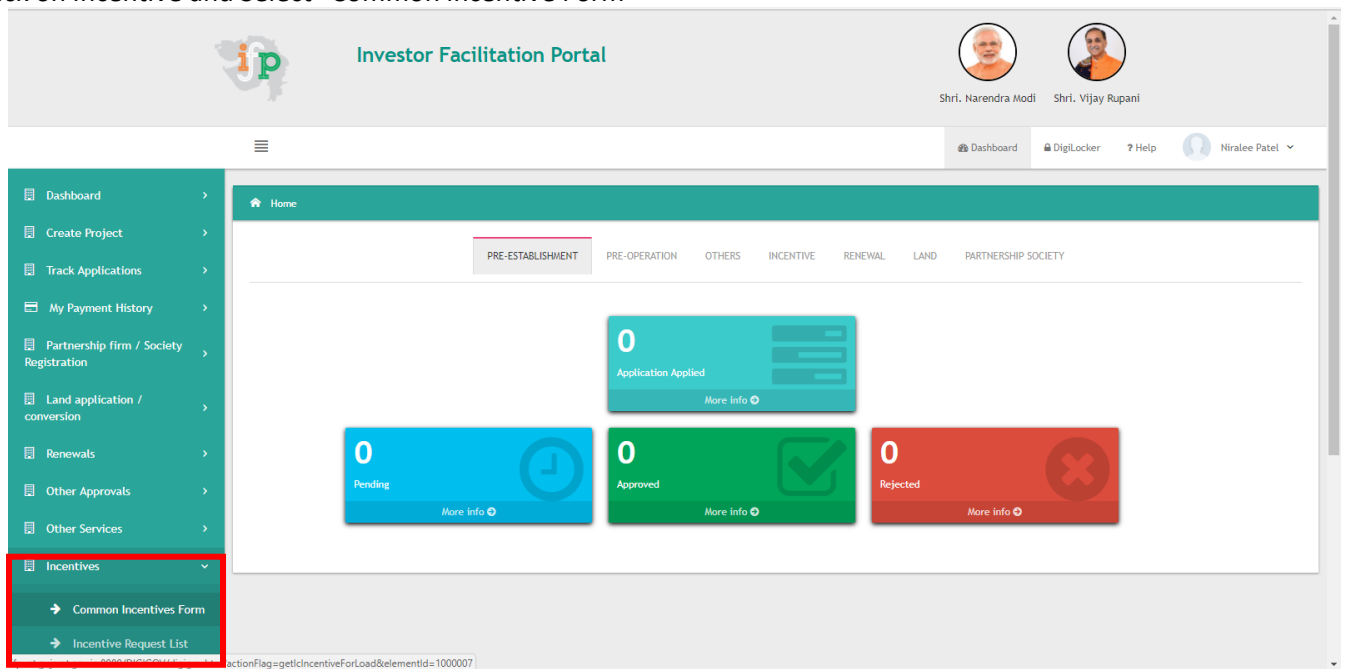


Figure 4: Common Incentive form



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-5:

Select the Type of Sector, Type of Registration from the drop down menu, Select option about your commercial production.

Common Incentives Form

Basic Details

Type of Sector	Plastic	
Name of the Enterprise	Universal	Has Commercial Production Started? <input type="radio"/> Yes <input checked="" type="radio"/> No
Type of Registration	Industrial Licence	
Registration No	215515/ASSZ/1287/20189	Registration Date 13/04/2011

DD/MM/YYYY

Save As Draft

Figure 5: Basic Details

Step-6:

Enter your office address

Office Address

Address Line 1	Address Line 2
Country	State
INDIA	Gujarat
District	Taluka
Select	Select
Village	Pincode
Select	

Figure 6: Office Address



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-7:

Fill up your Unit address; you can select "Same as above" if your office address and unit Address is same.

Unit Address
▼

✓ Same As Office Address

Sector 20	GH5
Country	State
INDIA	Gujarat
District	Taluka
Gandhinagar	Gandhinagar
Village	Pincode
Gandhinagar	382010
TelePhone No	Fax Number
Website	

Save As Draft

Figure 7: Unit Address

Step-8:

Enter details of your unit i.e Constitution, Proposed/ Actual Date of production, PAN no of Enterprise.

In case you are NEW unit , if production is already started then Provide Actual date of Commercial Production and if Production is yet to start then Provide proposed Date of Commercial Production

In case you are EXISTING unit and Carrying out Expansion/Diversification/Modernization than provide Commercial Date of Production with respect to Expansion/Diversification/Modernization you are carrying out

Email Id	Proposed Date of Commercial Production
plastic@gmail.com	21/11/2018
Constitution of the Enterprise/ Institution	Enterprise PAN No
Partnership	QAZWS1234E

PAN number format is 'ABCDE1234F'

Figure 8: Unit Details



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-9:

Add details of all promoters, using "ADD" option you can add multiple promoters

Promotor Details

The details of proprietors, partners, directors etc. are to be submitted in "Individual" tab, whereas, if the promoter/promoters are in form of legal entity other than individuals; the detail are to be submitted in "Other Entity" tab.

Promoter Type Individual Other Entity

Promotor Name
Promotor Name *

Date of Birth
Date of Birth *
DD/MM/YYYY

Address Line 1
Address Line 1 *

Country
INDIA *

District
Select *

Village
Select *

PAN No
PAN No *
PAN number format is 'ABCDE1234F'

Aadhar Card No
Aadhar Card No *

Address Line 2
Address Line 2 *

State
Gujarat *

Taluka
Select *

Pincode
Pincode *

Save As Draft

Figure 9.1: Promoters Details

Gender Male Female Third Gender

Physically Challenged Yes No

Mobile Number
Mobile Number *

Fax Number

Equity Participation
Equity Participation *

Category General SC ST OBC

Email Id
Email Id *

Education Qualification Details
Select *

Designation
Partner *

Add Reset

Promotor Name	Date of Birth	Aadhar Card No	PAN No	Address Line 1	Address Line 2	Country	City	State	District	Taluka	Village	Pincode	Gender	Category	Physically Challenged	Mobile Number	Email Id	Fax Number	Education Qualification Details	Equity Participation	Designation	SC/ST Certificate Number	SC/ST Certificate Date	Ph Di Ge N
Rajesh Patel	06/04/1972	456415164646	QAZWS1234R	Sector 10	GH5	INDIA	--	Gujarat	Gandhinagar	Gandhinagar	Bhoyan Rathod	382010	Male	General	No	9825098250	test@tcs.com	--	Graduate Technical	100.00	Partner	--	--	

Total Equity
100

Save As Draft

Figure 9.2: Promoter Details



Step-10:

Enter Details of Authorized Person including Address and Contact Details

Authorized Person Details

<p>Name Rajesh Pandya</p>	<p>PAN No ABCDE1234F</p> <p><small>PAN number format is 'ABCDE1234F'</small></p>
<p>Address Line 1 Sector 10</p>	<p>Address Line 2 GH5</p>
<p>Country INDIA</p>	
<p>State Gujarat</p>	<p>District Gandhinagar</p>
<p>Taluka Gandhinagar</p>	<p>Village Gandhinagar</p>
<p>Pincode 382010</p>	<p>Mobile Number 9913770165</p>
<p>TelePhone No</p>	<p>Fax Number Fax Number</p>

Save As Draft

Figure 10: Authorized Person Details

Step-11:

Select 3 digit NIC code from dropdown list , if you do not know your NIC code you can type your activity and NIC code will appear from the list ,or you can refer NIC Code list from the given link , also add details if your unit falls in municipal corporation area. Add Details of Product to be Manufactured.

Education Qualification Details
Post Graduate Technical

Designation
CEO

Does authorized person promoter of the unit? Yes No

Enterprise Details

Nature of Activity
222-Manufacture of plastics products

[NIC Code list](#)

Plastic Details

Proposed Plastic Raw Material	Proposed Manufacturing Item
Select	Proposed Manufacturing Item
Raw Material %	
Raw Material %	

Add
Reset

Proposed Plastic Raw Material	Proposed Manufacturing Item	Proposed Plastic Raw Material Other	Multiple Raw Material	Raw Material %	Actions
Nylon	Fishing Nets	--	--	100	View / Edit / Delete
PVC	Plastic Bottles	--	--	100	View / Edit / Delete

Save As Draft

Figure 11: Enterprise Details



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-12:

Enter Project Financial Details, MSME unit can refer circular of GOI to calculate eligible Plant and Machinery Cost from given Link

Project Financial Details
▼

[P & M MSME Circular](#)

Category of Enterprise New Existing

<p>Land (in Rs.)</p> <p>100000</p> <hr/> <p>Plant and Machinery</p> <p>10000000</p> <hr/> <p>Plant and Machinery (in Rs.) 📌 1,00,00,000 Rs</p> <p>One Crore</p> <p>Land Development (in Rs.)</p> <p>100000</p> <hr/> <p>Imported Second Hand Machinery (in Rs.)</p> <p>100000</p> <hr/> <p>Other Charges of P&M(Electrification, Installation, Erection etc) (in Rs.)</p> <p>100000</p> <hr/>	<p>Building (in Rs.)</p> <p>100000</p> <hr/> <p>Other(Working Capital Margin, other assets, preliminary and pre-operative expense etc)(in Rs.)</p> <p>100000</p> <hr/> <p>Equipment (in Rs.)</p> <p>100000</p> <hr/> <p>Other Related Asssets(Excepts Cost of Land Stamp Duty and Registration Charges (in Rs.)</p> <p>100000</p> <hr/> <p>Total</p> <p>10800000</p> <hr/> <p>Total 1,08,00,000 Rs</p>
--	---

Save As Draft

Figure12: Project Financial Details

Step-13:

Enter Employment Details of Unit

Employment Details									
Sr. No	Particular	Local		Outside of Gujarat		Total			% of Local Employment
		Male	Female	Male	Female	Male	Female	Total	
1	Manager/ Supervisor	1	1	0	0	1	1	2	100.00
2	Workers	1	1	0	0	1	1	2	100.00
Total		2	2	0	0	2	2	4	100.00

Figure 13: Employment Details



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-14:

Enter Current Account Details of your unit which can be used to receive Subsidy.

Bank Details

Name of the Bank	ICICI Bank Pvt Ltd	Current Account No	2154-9865-9865-8754
IFSC Code No	ICICI000025	Branch Code No	000025
Have You Availed Disbursement of Term Loan? <input checked="" type="radio"/> Yes <input type="radio"/> No			

Figure 14: Current Account Details

Step-15: Enter Details of Term Loan, you can use “add” button to insert multiple term loan.

Loan Details

Name of the Bank	ICICI Bank Pvt Ltd	Branch Code	000025
Branch Name	Gandhinagar	IFSC Code No	ICICI000025
Bank Address Line 1	Sector 5	Bank Address Line 2	GH4
Country	INDIA	State	Gujarat
District	Select	Taluka	Select
Village	Select	Pincode	Pincode
Loan Application Date	Loan Application Date	Loan Sanctioned Date	Loan Sanctioned Date
Date of First Disbursement of Term Loan	Date of First Disbursement of Term Loan	Amount of Loan Sanctioned (In Rs.)	Amount of Loan Sanctioned (In Rs.)
Bank Email Id	Bank Email Id	Amount of Loan Sanctioned (In Rs.)	5,00,00,000 Rs
		Five Crore	
		Term Loan Account Number	Term Loan Account Number



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Name of the Bank	Branch Code No	Branch Name	IFSC Code No	Address Line 1	Address Line 2	Country	City	State	District	Taluka	Village	Pincode	Loan Application Date	Loan Sanctioned Date	Date of First Disbursement of Term Loan	Amount of Loan Sanctioned (In Rs.)	Email Id	Term Loan Account Number
ICICI Bank Pvt Ltd	000025	Gandhinagar	ICICI000025	Sector 5	GH4	INDIA		Gujarat	Gandhinagar	Gandhinagar	Gandhinagar	382010	20/12/2018	25/12/2018	01/01/2019	50000000	support@icici.com	2154-9865-3265-8754

✓
 1) I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars, government resolutions and prevailing Government rules and regulations. I hereby also declare that the Plant & M/c, equipments shown in the proposal had never been purchased by the enterprise with assistance of any State Government grant. 2) I hereby also declare that there are no any Government dues outstanding and any court cases. 3) I also declare that I am duly authorized to sign an application and details and documents submitted in this application.

Figure 15: Term Loan and Declaration

Read the declaration and submit the Common Incentive Form

Step-16:

List of incentives based on your data will be generated, you can choose your suitable option, this list will be preserved in "Common Incentive Request list" you can access it in future.

Sr. No.	Incentive Id	Name of the Enterprise	Name of Authorized Person	Submission Date	Actions	List of Applications
1	100011242	Universal	Rajesh Pandya	02/04/2019 07:33:13 PM	Edit	Click Here
2	100011241	Universal	Rajesh Pandya	01/04/2019 09:35:59 PM	-	Click Here
3	100011231	Universal	Rajesh Pandya	28/03/2019 06:58:28 PM	-	Click Here
4	100011219	Universal	Rajesh Pandya	19/03/2019 06:50:36 PM	-	Click Here
5	100011216	Universal	Rajesh Pandya	18/03/2019 05:10:33 PM	-	Click Here
6	100011208	Universal	Rajesh Pandya	14/03/2019 12:57:21 AM	-	Click Here
7	100011203	Universal	Rajesh Pandya	11/03/2019 09:45:36 PM	-	Click Here
8	100011185	Universal	Rajesh Pandya	25/02/2019 03:15:52 PM	-	Click Here
9	100011178	Universal	Rajesh Pandya	21/02/2019 11:35:14 AM	-	Click Here
10	100011177	Universal	Rajesh Pandya	20/02/2019 06:48:26 PM	-	Click Here

102 Records found, displaying 1 to 10 Records.

First Prev 1 2 3 4 5 6 7 8 9 10 Next Last

Figure 16: Incentive Request List



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-17:

List of incentives based on your data will be generated, you can choose your suitable option, this list will be preserved in “Incentive Request list” you can access it in future.

Sr. No.	Application Name	Department Name	You may like to apply for
1	Application for Registration under scheme for Assistance to Plastic Industries	Industries & Mines Department	APPLY
2	Application for Sanction of Interest Subsidy under scheme for Assistance to Plastic Industries	Industries & Mines Department	APPLY
3	Assistance for Technology Acquisition	Industries & Mines Department	APPLY

[<< Go Back](#)

Figure 17: List of Incentives

Select Application for Registration under Scheme for assistance to Plastic Industries

Step-18:

Specific form for “Registration under scheme for assistance to Plastic Industries” will appear.

Incentive Plastic Vat Form

Details of Applicant Undertaking

VAT No 12233434342	VAT Date 07/04/2016
CST No 24324323242	CST Date 07/04/2016
Excise Registration No 234242432432424	Excise Registration Date 06/01/2016
GST No 123213adasd213	GST Date 01/07/2017
GPCB Approval CTE (If Applicable) <input checked="" type="radio"/> Yes <input type="radio"/> No	
Approval No(e.g. CTE-XXXX/AWH-XXXX) CTE-5689	Approval Date 05/04/2018
GPCB Approval Letter No. FILE/GPCB/201819/1252	GPCB Approval Letter Date 28/03/2018
GPCB Approval Date (Valid Upto) 14/04/2022	
Is there any other Financial Assistance Granted by GOG/GOI <input checked="" type="radio"/> Yes <input type="radio"/> No	

Figure 18: Details of applicant undertaking



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-19:

Enter Details of land

Details of Land (In Case of Private Land)

Type Of Premises Own Rental

Date Of Rent Deed
02/04/2019

Period Of Rent Deed

Year: 9999 Month: 99 Plot No/Block No/Survey No: 123/1 | 5 / 100

Do You have NA? Yes No

Figure 19.1: Details of Land (Private)

Details of Land (In Case of Private Land)

Type Of Premises Own Rental

Survey No: 125/2 Area of Land(In sq.mt): 505

Date of Purchase: 04/04/2018

NA Permission No: NA/5151/201819/23 NA Permission Date: 13/12/2018

[Update](#)

Survey No	Area of Land(In sq.mt)	Date of Purchase	NA Permission No	NA Permission Date	Actions
125/2	505	04/04/2018	NA/5151/201819/23	13/12/2018	View / Edit / Delete

Figure 19.2: Multiple Land Details(Private)

Details of Land (In Case of GIDC Land)

GIDC Allotment Letter No: GIDC/201819/1225 GIDC Allotment Letter Date: 15/04/2015

Plot No/Block No/Survey No: 123/8 Area of Land(In sq.mt): 505

Period Of Lease

Year: 99 Month: 00

Figure 19.3: Land Details (GIDC)



Step-20:

If your company is operating at multiple location, then enter the below details

Location Details
▼

<p>Location Location</p> <hr/> <p>GST/VAT No. Of Particular Unit GST/VAT No. Of Particular Unit</p> <hr/> <p>Net VAT Paid in 2015-16(In Rs.) Net VAT Paid in 2015-16(In Rs.)</p> <hr/> <p>Total(In Rs) Total(In Rs)</p> <hr/>	<p>Name Of Unit Located At given Location Name Of Unit Located At given Location</p> <hr/> <p>Net VAT Paid in 2014-15(In Rs.) Net VAT Paid in 2014-15(In Rs.)</p> <hr/> <p>Net VAT Paid in 2016-17(In Rs.) Net VAT Paid in 2016-17(In Rs.)</p> <hr/> <p>Average Average</p> <hr/>
---	---

Add Reset

Location	Name Of Unit Located At given Location	GST/VAT No. Of Particular Unit	Net VAT Paid in 2014-15(In Rs.)	Net VAT Paid in 2015-16(In Rs.)	Net VAT Paid in 2016-17(In Rs.)	Total	Average
Mumbai	Borlwall	545646486485645	500000	500000	500000	1500000.00	500000.00

Location
Please Select

Installed Capacity Per Annum
Installed Capacity Per Annum

Name of Items Manufactured
Name of Items Manufactured

Unit
Select

Add Reset

Sr. No.	Location	Name of Items Manufactured	Installed Capacity Per Annum	Unit	Actions
1	Mumbai	Plastic Beans	500	Metric Ton	View / Edit / Delete

Figure 20: Details of Unit at other Location

Step-21:

Enter Details of Means of Finance

Means Of Finance
▼

<p>Promoter Contribution(In Rs) 285500000</p> <hr/> <p>Unsecured Loan(In Rs) 0</p> <hr/> <p>Total(In Rs) 285500000.00</p> <hr/>	<p>Term Loan(In Rs) 0</p> <hr/> <p>Internal Accruals/Others(In Rs) 0</p> <hr/> <p>Rupees Only</p>
---	---

Next to Attachment Save As Draft Close

Figure 21: Means of Finance



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-22:

Upload all the necessary Document

VIEW COMMON INCENTIVE DETAILS STEP 1 : REGISTRATION FORM **STEP 2 : ATTACHMENTS**

Attachment ▼

Note: *Maximum attach limit per attachment is 5MB.*

Allowed Extn: *DOC;PDF;RTF;XLS;BMP;GIF;JPEG;PNG;PPTX;DOCX;DWG;XLSX;PPT;DOC;ZIP*

S.r No	Document	Attach File
1	<input checked="" type="checkbox"/> Copy of Acknowledgement of EM Part-I or Copy of Acknowledgement of EM Part-II or Copy of Acknowledgement of Udyog Aadhar	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
2	<input checked="" type="checkbox"/> Copy of the Constitution of the Enterprise (In Case of Partnership firm Enterprise has to submit Registration of firm (ROF))	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
3	<input checked="" type="checkbox"/> Copy of Project Report in case of Project Cost is more than Rs. 1 crore(Mandatory for Enterprise Above 1cr, Non Mandatory for Enterprise Below 1cr)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
4	<input checked="" type="checkbox"/> Copy of GPCB approved Consent to Establish (If Applicable)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
5	<input type="checkbox"/> Copy of Notarized Rent Deed/ Lease Deed (If Applicable)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
6	<input checked="" type="checkbox"/> Copy of VAT Registration No & Detail of Ghatak Area	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
7	<input checked="" type="checkbox"/> Copy of CST Registration	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
8	<input type="checkbox"/> Copy of the Land Purchase Deed/Rent Deed	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
9	<input type="checkbox"/> Copy of the Land Purchase Deed/Rent Deed	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
10	<input type="checkbox"/> Registration Index	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
11	<input type="checkbox"/> Copy of NA Permission of Land for Industrial Purpose(In Case of Private Land)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
12	<input checked="" type="checkbox"/> Copy of GIDC Plot/Shed Allotment Letter or Possession Letter(In Case of GIDC Land)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
13	<input type="checkbox"/> Audited Balance Sheet Before Initiating Expansion(In Case of Expansion)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
14	<input type="checkbox"/> CA Certificate Showing Gross Block Details Before Expansion(In case of Expansion)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
15	<input type="checkbox"/> Other Document If Any other Assistance Granted by GOI/GOG	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
16	<input type="checkbox"/> Certified Details Showing Installed Capacity, Actual Production and Capacity Utilization for Preceding Three Years (In Case of Expansion)	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/>
17	<input checked="" type="checkbox"/> GST Certificate	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs
18	<input checked="" type="checkbox"/> Copy of Term Loan Sanction Letter	<input type="text" value="Browse..."/> No file selected. <input type="button" value="Upload"/> Multi Docs

Figure 22: Checklist



Step-23:

Click on Submit after uploading the all necessary documents

Sl. No.	Document Name	File Selection	Upload	Multi Docs
10	Registration Index		Upload	
11	Copy of NA Permission of Land for Industrial Purpose(In Case of Private Land)	Browse... No file selected.	Upload	
12	✓ Copy of GIDC Plot/Shed Allotment Letter or Possession Letter(In Case of GIDC Land)	Browse... No file selected.	Upload	Multi Docs
13	Copy of Audited Balance Sheet Before Initiating Expansion(In Case of Expansion)	Browse... No file selected.	Upload	
14	Copy of CA Certificate Showing Gross Block Details Before Expansion(In Case of Expansion)	Browse... No file selected.	Upload	
15	Other Document If Any other Assistance Granted by GOI/GOG	Browse... No file selected.	Upload	
16	Certified Details Showing Installed Capacity, Actual Production and Capacity Utilization for Preceding Three Years (In Case of Expansion)	Browse... No file selected.	Upload	
17	✓ GST Certificate	Browse... No file selected.	Upload	Multi Docs
18	✓ Copy of Term Loan Sanction Letter	Browse... No file selected.	Upload	Multi Docs

Navigation: Previous to Form | **Submit** | Save As Draft | Close

Figure 23: Submit

Step-24:

You can check status of application from "Track Application" menu

Home / Pending

Application Id: E.g 1000000-57000 (use only 57000 for search)

Project Name: _____

Status: Select

Application Ref No.: _____

Application Name: _____

Search

Copy CSV Print

Sr. No	Application Id	Project Name	Application Ref No.	Application Name	Application Submission Date	Total Processing Days	Last updated Date	Status
1	100011242 - 653156	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	02/04/2019 04:10 PM	60	09/04/2019 05:16 PM	Under Process

Figure 24: Status of application



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-25:

If there is any query in the documents submitted by you, then officer will raise query and status of the application will change to "Need clarification"

Dashboard Industries Officer (IO) Gandhinagar

Pending

Application Id: E.g 1000000-57000 (use only 57000 for search)

Application Ref No.

Project Name

Application Name

Status: Select

Search

Copy CSV Print

Sr. No	Application Id	Project Name	Application Ref No.	Application Name	Application Submission Date	Total Processing Days	Last updated Date	Status
1	100011242 - 653156	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	02/04/2019 04:10 PM	60	09/04/2019 04:53 PM	Need Clarification
2	100011231 - 653106	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	28/03/2019 04:23 PM	60	30/03/2019 01:06 PM	Need Clarification

Figure 25.1: Status of application

Application No : 653156

Letter No : IC/Large/Plastic Application/QL
 Industries Commissionerate, Large Incentive
 Address: 4th Floor, Block No.1 & 2, Udhog Bhavan Sector-11,
 Gandhinagar.
 Contact No: 079-23259057/ 23259054/ 23256722
 Date: 09/04/2019

To,
 Universal
 Sector 20, GH5, Gandhinagar
 Gandhinagar, Gandhinagar

Subject : Application for registration under "Scheme for Assistance for Plastic Industries"
 Reference : Application no. 653156 Date : 02/04/2019

Dear Rajesh Pandya,
 This office has received your online application for registration under the "Scheme for Assistance for Plastic Industries". However, you have not submitted the following documents / the submissions are insufficient with the application, which is listed below.

Figure 25.2: Copy of Query letter



Step-26:

You can upload new document against which query is raised

14	<input checked="" type="checkbox"/> Universal Project report	<input type="button" value="Upload"/>
15	<input type="checkbox"/> Site Map	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
16	<input type="checkbox"/> Audited Balance Sheet Before Initiating Expansion(In Case of Expansion)	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
17	<input type="checkbox"/> CA Certificate Showing Gross Block Details Before Expansion(In Case of Expansion)	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
18	<input checked="" type="checkbox"/> GST Certificate	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
19	<input type="checkbox"/> Certified Details Showing Installed Capacity, Actual Production and Capacity Utilization for Preceding Three Years (In Case of Expansion)	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
20	<input type="checkbox"/> Other document if any other Assistance Granted by GOI/GOG	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
21	<input type="checkbox"/> Any Other Document	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>

Copyright © 2017, Industrial Extension Bureau (INDEXTB) All Rights Reserved.

Figure 26.1: Document Upload

After uploading new document again submit the application, status of your application will be changed to "Under Process"

Home / Pending

Application Id: Application Ref No.:
E.g 1000000-57000 (use only 57000 for search)

Project Name: Application Name:

Status:

Sr. No	Application Id	Project Name	Application Ref No.	Application Name	Application Submission Date	Total Processing Days	Last updated Date	Status
1	100011242 - 653156	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	02/04/2019 04:10 PM	60	09/04/2019 05:16 PM	Under Process

Figure 26.2: Status of application



Step-27:

If any other query raised in your application, status of your application will be changed to "Need Clarification."

Dashboard Industries Officer (ID) Gandhinagar

Pending

Application Id: E.g 1000000-57000 (use only 57000 for search)

Application Ref No.

Project Name

Application Name

Status: Select

Search

Copy CSV Print

Sr. No	Application Id	Project Name	Application Ref No.	Application Name	Application Submission Date	Total Processing Days	Last updated Date	Status
1	100011242 - 653156	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	02/04/2019 04:10 PM	60	09/04/2019 04:53 PM	Need Clarification
2	100011231 - 653106	Universal	-	Application for Registration under scheme for Assistance to Plastic Industries	28/03/2019 04:23 PM	60	30/03/2019 01:06 PM	Need Clarification

Figure 27.1: Status of application

You will be able to respond to query as shown below:

Update Attachment Details

Query Details

Date: 30/04/2018

Response Description: dear sir please find attachement

Attachment

File Description: Attach File

Attach File: Choose File process.xlsx

Add Attachment

Description	File Name	Actions
process	process.xlsx	Remove / View

Reply Query

Query Details			Response Details		
Date	Description	Attachment	Date	Description	Attachment
30/04/2018	Give more clarification on your product manufacturing process	test.jpg			

Figure 27.2: Details of Query



Investor Facilitation Portal

A one stop investment solution by Government of Gujarat



Step-28:

After successful compliance of query (if any), your application will be approved / rejected by the competent authority. You will be able to download Approval/Rejection letter from your login.



Figure 28.1: Copy of Approval letter



Figure 28.2: Copy of Rejection letter