



सत्यमेव जयते

Government of Gujarat



Contractor Class Registration/ Upgradation/ Renewal for Roads & Buildings

Process Flow, Checklist and Timelines

Government of Gujarat

Application Name:

Contractor Class Registration/Upgradation/Renewal for Roads & Buildings

Process Flow:

Applicant logs in to <https://ifp.gujarat.gov.in/DIGIGOV/>

Applicant to apply for the application

Applicant to fill the application form with necessary details & upload mandatory documents as per checklist

Applicant to make the payment

Application forwarded to Divisional Accountant- R&B Department-Divisional Office, Ahmedabad

Divisional Accountant logs in to <https://ifp.gujarat.gov.in/DIGIGOV/>

Divisional Accountant scrutinizes the application

Applicant to login to the portal and resolve the query

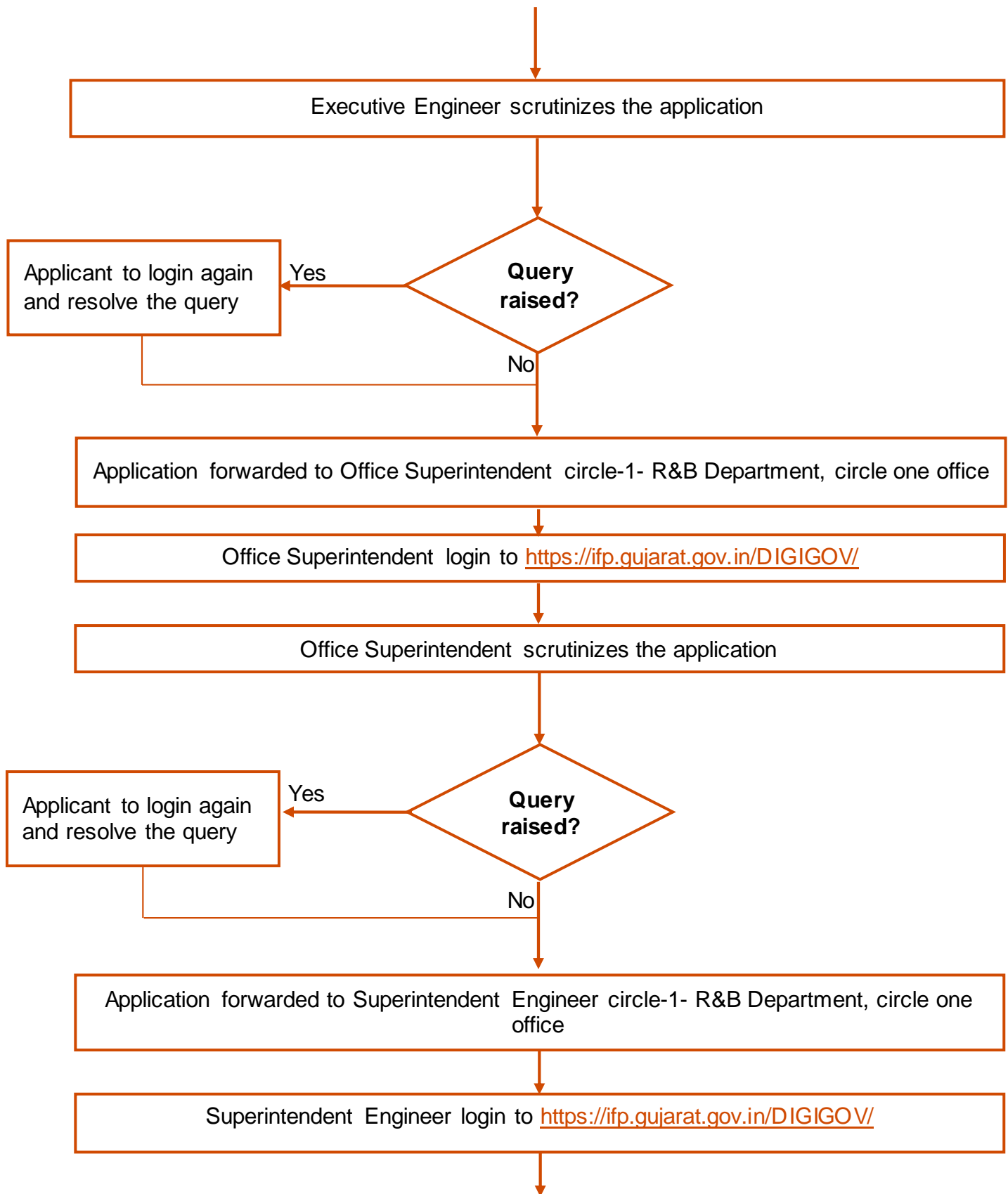
Query raised?

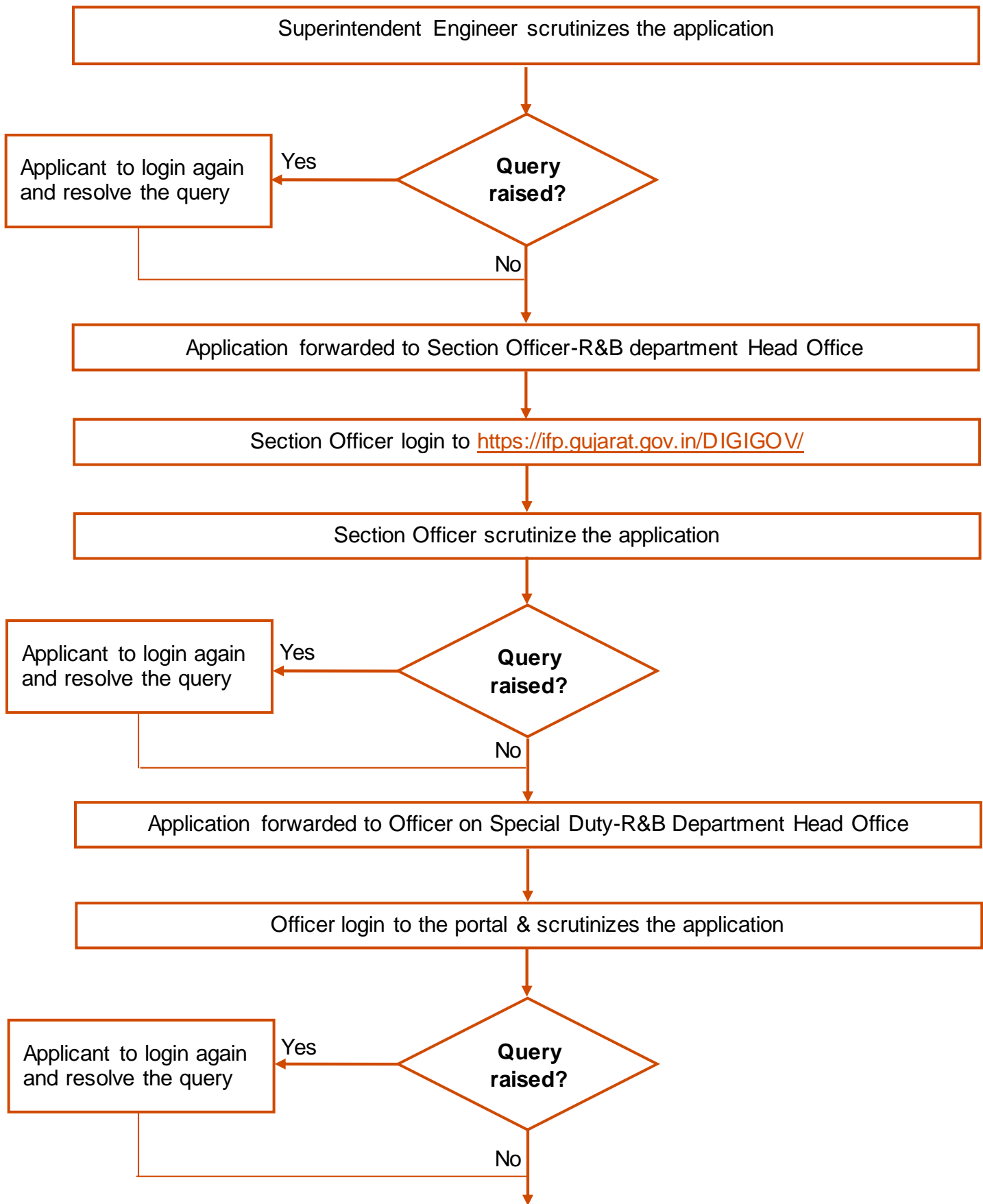
Yes

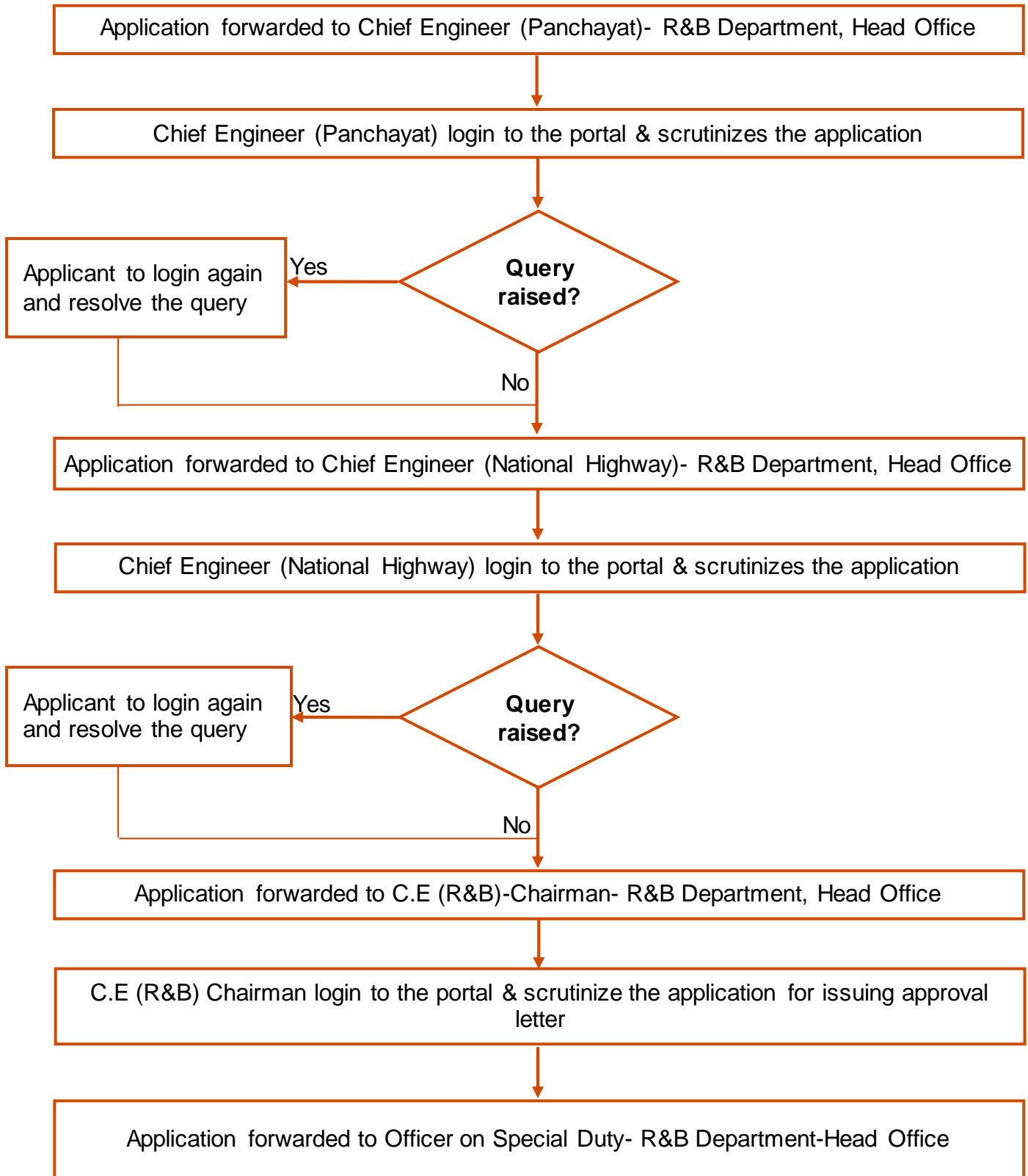
No

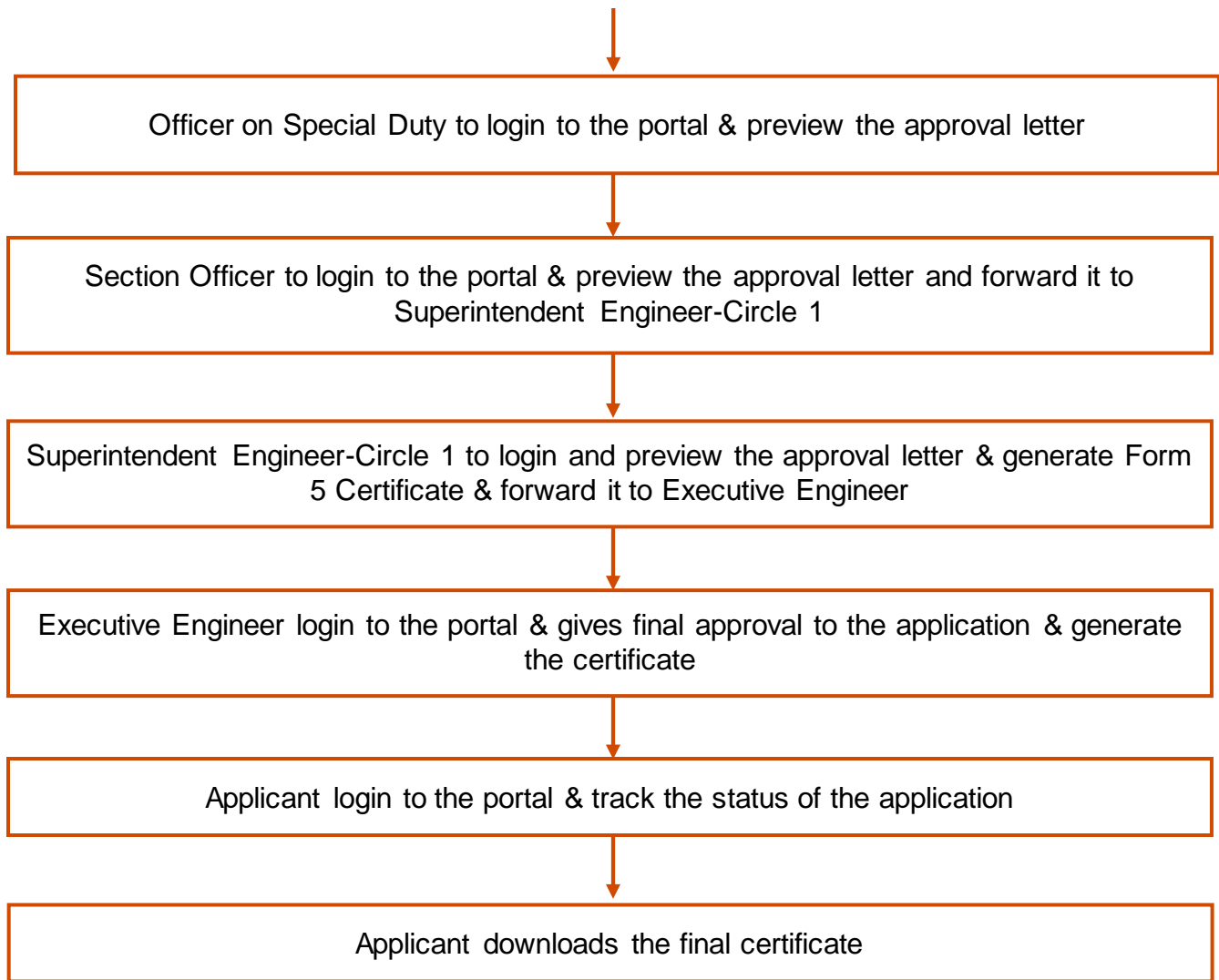
Application forwarded to the Executive Engineer- R&B Department Divisional Office, Ahmedabad

Executive Engineer logs in to <https://ifp.gujarat.gov.in/DIGIGOV/>









Note:

The process flow is for registrations of Class AA contractors. The department side approvals required for registration under other classes of contractors will be comparatively lesser.

Checklist:

1. Scanned copy of Pan Card, Aadhar Card & GST Registration of applicant
2. Bank solvency document
3. Narmada Bonds
4. Turnover for last 3 years certified by CA
5. Completed Work proof -3A (For upgradation please upload proof of Two/Three works of 50% of maximum financial limits of existing class)
6. Private completed work proof (Form 26-AS & form 3-A certified by CA)
7. Letter of approval from competent authority in case of sublet work
8. Work on hand - Form 3
9. List of tools, plant and machineries (Form 3B)
10. Degree/Diploma Certificate of employed engineer
11. Birth Certificate of employed engineer
12. Aadhar Card of employed engineer
13. Affidavit of employed engineer as per specimen on stamp paper of Rs. 100
14. Proprietor Affidavit of Contractor status
15. Partnership deed of Contractor status
16. Registration of firm of Contractor status
17. Memorandum of association of Contractor status
18. Articles of associations of Contractor status
19. Registration of new firm regarding Registration of sister concern
20. Application form PDF duly signed and stamped by the applicant

Fee Detail:

Class	Registration Fees	Renewal Fee
AA	INR 33,000	INR 8,000
A	INR 18,000	INR 7,500
B	INR 13,000	INR 7,500
C	INR 7,500	INR 5,000
D	INR 7,500	INR 5,000
E-1	INR 4,500	INR 2,500
E-2	INR 4,500	INR 2,500

Timeline:

30 to 60 days (depending upon the class) for Registration and 15 days for Renewal

Thank You
